

SAVANNA SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES - REGULAR MEETING
OCTOBER 14, 2025 – 3:45 p.m.

Ribbon cutting for the new Food Service freezer building was held at 3:45 p.m.

The meeting was called to order by the President, Mr. John Shook, at 4:01 p.m. in the District Administration Office.

Members Present: Mr. John Shook, President
Dr. Gay Zambrano, Vice President
Mrs. Tina Karanick, Clerk
Mrs. Chris Brown, Member
Mr. Rigoberto A. Ramirez, Member

Motion by Mrs. Brown, seconded by Mr. Ramirez, to adopt the agenda was unanimously carried.

The Flag Salute and Invocation were led by Mr. Shook.

There were no public comments on closed session items.

Motion by Dr. Zambrano, seconded by Mr. Ramirez, to adjourn to closed session was unanimously carried.

Meeting adjourned to closed session at 4:04 p.m.

Closed session adjourned at 4:25 p.m.

No report out from Closed Session, no action was taken.

Meeting reconvened at 4:30 p.m.

Members Present: Mr. John Shook, President
Dr. Gay Zambrano, Vice President
Mrs. Tina Karanick, Clerk
Mrs. Chris Brown, Member
Mr. Rigoberto A. Ramirez, Member

Mr. Shook read the meeting protocols.

Students in the B.R.I.G.H.T. Learners Academy Program performed.

Information was presented regarding the Registered Apprentice Program, in partnership with the Orange County Department of Education and Vital Link.

Information was presented by Darcy Spicer regarding the B.R.I.G.H.T. Learners Academy Program for 2025-26.

Information was presented by Phoenix Pineda regarding the W.I.N.G.S. Expanded Learning Opportunities Program.

There were no comments from the floor.

Superintendent Dr. Sue Johnson gave the Superintendent Report as follows:

- 1) Out & About in our schools & community.

Motion by Mrs. Brown, seconded by Dr. Zambrano, to authorize and approve the following items:

Board minutes.

Personnel action listing on file in the District Office.

Information regarding Williams Uniform Complaint Procedure—E.C. §35186(d).

Check numbers 37369 through 37544.

Purchase order numbers W52R0389 through W52R0641.

Revolving cash fund check numbers 2209 through 2214.

The motion was unanimously carried.

Motion by Mrs. Brown, seconded by Mr. Ramirez, to approve the 2025-2028 W.I.N.G.S. Program Plan. The motion was unanimously carried.

Motion by Dr. Zambrano, seconded by Mrs. Karanick, to approve a purchase order with M.P. South for the 2025 Kitchen Food Preparation Renovation Project, #40-06a/2025-26 based on the 2025 Maintenance/ Construction Unit Price Bid (UPB) Master Agreement. The motion was unanimously carried.

Motion by Mr. Ramirez, seconded by Mrs. Brown, to approve the project, and direct staff to file a Notice of Completion for the District Office Warehouse Freezer Project, #40-04/2024-25, which was performed by M.P. South. The motion was unanimously carried.

Motion by Mrs. Brown, seconded by Mr. Ramirez, to appoint Carlos Ruiz as the Director of Maintenance, Operations, and Transportation.

Pursuant to Government Code section 54953, subdivision (c)(3), the Board provides this oral summary of the salary and fringe benefits in the proposed employment of Mr. Carlos Ruiz as Director of Maintenance, Operations and Transportation.

Employment effective November 10, 2025.

- Annual salary of \$111,276.00 effective November 10, 2025 is based on a full twelve-month work year of 262 days. For the 2025–26 school year, salary to be prorated based on the actual number of workdays remaining in the year.
- Paid medical benefits on same terms as other classified employees.
- Paid health and welfare benefits in retirement on same terms as other classified employees.
- During the term of his employment, Mr. Ruiz will be provided a whole life insurance policy with a face value of \$50,000.
- The work year will be 262 days, and Mr. Ruiz's annual salary is based on a full twelve-month work year exclusive of paid holidays.
- Paid holidays benefits shall be granted in accordance with Education Code and Board approved holidays.
- 12 days of annual sick leave.
- The District shall provide a \$150 monthly stipend for mileage.
- Mr. Ruiz shall be entitled to reimbursement of actual and necessary expenses incurred within the scope of his employment while on District-related travel outside the boundaries of the District.

The motion was unanimously carried.

Motion by Mrs. Karanick, seconded by Dr. Zambrano, to reappoint Mrs. Joyce Burdette, as recommended by the Personnel Commission, to the Classified Personnel Commission effective December 1, 2025 through November 30, 2028. The motion was unanimously carried.

Board took a break from 6:00 p.m. to 6:09 p.m.

Motion by Dr. Zambrano, seconded by Mrs. Karanick, to adjourn to closed session was unanimously approved.

Meeting adjourned to closed session at 6:09 p.m.

Closed session adjourned at 6:27 p.m.

No report out from closed session.

Motion by Mr. Ramirez, seconded by Mrs. Karanick, to adjourn the meeting was unanimously carried.

Meeting adjourned at 6:27 p.m.

Secretary