

SAVANNA SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
JUNE 10, 2025

The meeting was called to order by President, Mr. John Shook, at 4:00 p.m. in the District Administration Office.

Members present: Mr. John Shook, President
Dr. Gay Zambrano, Vice-President (arrived at 4:02 p.m.)
Mrs. Chris Brown, Member
Mr. Rigoberto A. Ramirez, Member

Member Absent: Mrs. Tina Karanick, Clerk

Motion by Mrs. Brown, seconded by Mr. Ramirez to adopt the amended agenda was carried 4-0.

The Flag Salute and Invocation were led by Mrs. Brown.

There were no public comments regarding closed session items.

Motion by Mr. Ramirez, seconded by Mrs. Brown, to adjourn to closed session was carried 4-0.

Meeting adjourned to closed session at 4:02 p.m.

Closed session adjourned at 4:24 p.m.

There was no report out from Closed Session.

Meeting reconvened into open session at 4:30 p.m.

Members Present: Mr. John Shook, President
Dr. Gay Zambrano, Vice-President
Mrs. Chris Brown, Member
Mr. Rigoberto A. Ramirez, Member

Members Absent: Mrs. Tina Karanick, Member

Mr. Shook read the meeting protocols.

There were no comments from the floor.

Motion by Mrs. Brown, seconded by Mr. Ramirez, to authorize and approve the following items:
Check numbers 36824 through 36887.
The motion was carried 4-0.

Motion by Dr. Zambrano, seconded by Mr. Ramirez, to appoint Elvira Calderon Leyva to the Director of Business Services/ Chief Business Official position.
Agenda item 11-a is subject to discussion. The agenda item includes contract information for the Director of Business Services/CBO. The contract was identified on the agenda on June 10, 2025. The position of the Director of Business Services/ CBO, the term of the employment is contract between the District and the executive, the term is June 16, 2025 through June 30, 2026. The new salary to be paid to the executive is \$184,191 and any other elements of compensation listed in the contract. Health and Welfare benefits, car mileage reimbursement of \$300 annually. The contract is statement is read, between the governing board of the Savanna School District and Elvira Calderon Leyva at the regular meeting of the governing board of the Savanna School District held June 10,

2025. The Board of Trustees approved the employment of Elvira Calderon Leyva as a Director of Business Services/CBO for the period of June 16-30, 2025 and July 1, 2025 through June 30, 2026. In accordance with Ed Code§ 35031 and 35035 and subject to the terms and conditions here and after set forth. The annual salary is indicated on the Certificated Management Salary Schedule effective July 1, 2024. Ms. Calderon Leyva will be placed on the Certificated Management Salary Schedule Step 1, \$184,191 annually, plus mileage \$300 annually. For the purpose of this contract the work year will be 246 days, non-duty days will be taken with prior approval of the Superintendent. Paid holidays benefits shall be granted in accordance with Ed Code and Board approved Holidays. Ms. Calderon Leyva shall be entitled to 12 days of sick leave annually with full pay. For the term of this contract, Ms. Calderon Leyva shall be allocated fringe and early retirement benefits, the same as those as SDTA bargaining unit members, and group life insurance in the amount \$25,000. Ms. Calderon Leyva shall be entitled to reimbursement of actual and necessary expenses while representing the District. Profession Dues shall be paid by the District. Ms. Calderon Leyva may serve as member or officer on professional committees and organizations. This contract is subject to all applicable laws of the State of California and lawful rules and regulations of the Savanna School District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this contract as herein set forth. Notwithstanding any other provisions of this contract and as mandated by Government Code §53243 et seq in the event Ms. Calderon Leyva is convicted of a crime constituting of abuse of office, Ms. Calderon Leyva shall reimburse the District to the fullest extent mandated by Government Code §53243 et seq, i.e. for paid leave, criminal defense expenditures or any cash settlement. In the event of such conviction, the District shall make no payment barred by Government Code §54243 et seq. This employment may be changed or terminated by mutual consent of the contracting parties. It is further understood and agreed that per provisions of the state law relating to the method of terminating, renewing a Director of Business Services/CBO upon its completion are to be compiled with the Governing Board in accordance with Ed Code §35031.

The motion was carried 4-0.

Information was presented on BRIGHT Learners Academy Program Self-Evaluation.

Board took a break from 5:45 p.m. to 5:53 p.m.

Board took a tour of the new WINGS/BRIGHT Learners Building.

There were no public comments regarding closed session items.

Motion by Dr. Zambrano, seconded by Mrs. Brown, to adjourn to closed session was carried 4-0.

Meeting adjourned to closed session at 6:21 p.m.

There was no report out from closed session, no action was taken.

Meeting reconvened into open session at 6:50 p.m.

Meeting adjourned at 6:51 p.m.

Secretary